



कला यस्मिन् प्रतिष्ठिता :



One-Week Workshop on DIGITIZATION AND CONSERVATION OF ARCHIVAL COLLECTIONS



October 13 - 17, 2025



Jamia Hamdard, New Delhi

Jointly Organized by

HMS Central Library, Jamia Hamdard, New Delhi

Indira Gandhi National Centre for the Arts
Ministry of Culture, Government of India

Maulana Abul Kalam Azad Arabic Persian Research Institute
Ministry of Arts and Culture, Government of Rajasthan

ABOUT THE WORKSHOP

The workshop aims to provide participants with both theoretical insights and hands-on training in the digitization and conservation of archival collections. It brings together experts in heritage preservation, digitization technologies, and conservation practices to address the challenges and opportunities in safeguarding archival materials.



**THE WORKSHOP AIMS
TO TRAIN PARTICIPANTS
IN DIGITIZING AND
CONSERVING ARCHIVAL
COLLECTIONS**

KEY THEMES

- Understanding heritage, culture, and the importance of safeguarding archival collections.
- Fundamentals and advanced techniques of digitization.
- Digital preservation and ethical considerations.
- Remedial conservation: cleaning, mending, and restoration of documents.
- Preventive conservation: environmental control, disaster risk management, and storage solutions.
- Practical sessions on digitization, metadata, image editing, and conservation methods.

**SAFEGUARDING
HERITAGE THROUGH
DIGITIZATION,
PRESERVATION, AND
HANDS-ON
CONSERVATION SKILLS**



PROGRAMME HIGHLIGHTS

- **Day 1**

Inaugural Session, Introduction to Heritage, Culture, and Conservation Concepts.

- **Day 2**

Preventive Conservation.

- **Day 3**

Remedial Conservation – Techniques and Case Studies.

- **Day 4**

Digitization (Basics, Standards, and Advanced Practices) with Hands-on Training.

- **Day 5**

Digital Preservation challenges and Valedictory Session



WHO CAN PARTICIPATE?

- Archivists, librarians, museum professionals, and curators
- Research scholars, faculty members, and students of heritage studies
- Professionals working in digitization, documentation, and cultural preservation

REGISTRATION DETAILS

- **Registration Fee:**
₹2,000 (including 18% GST)
- **Number of Participants**
Limited to around 100 on a first-come-first-served basis
- **Last Date for Registration**
October 9, 2025

Guidelines

- Registration will be confirmed only if the enclosed registration form is duly filled out and payment is received in full.
- The registration fee includes tea and lunch.
- The registration fee does not include accommodation charges.

BANK DETAILS

A/c. No: 0915010100000010

Bank: Jammu And Kashmir Bank Limited

IFSC: JAKA0JAMIAH

Address: Jamia Hamdard, Behind Majida Hospital, Hamdard Nagar,
New Delhi, Pin-110062

STEERING COMMITTEE



Chief Patron

Janab Hammad Ahmed Sahab
Chancellor, Jamia Hamdard



Patron

Prof. (Dr.) M. Afshar Alam
Vice-Chancellor, Jamia Hamdard



Chairperson, Workshop Advisory Committee
Professor S. Raisuddin
Jamia Hamdard



Chairperson, Organizing Committee
Dr. Akhtar Parvez
University Librarian, Jamia Hamdard

Workshop Directors



Dr. Pratapanand Jha
Dean (Academics), Prof & Director
(Cultural Informatics), IGNCA



Dr. Achal Pandya
Professor and Head of Division
(Conservation & Cultural Archives), IGNCA



Ms. Priyanka Rathore
Director
MAAPRI, Govt. of Rajasthan



Organising Secretaries

- Dr. Riyazuddin, HMS Central Library, Jamia Hamdard
- Mrs. Nuzhat Ayub Siddiqui, HMS Central Library, Jamia Hamdard
- Dr. Masood Raza, HMS Central Library, Jamia Hamdard
- Mr. Fazal Kamroon, HMS Central Library, Jamia Hamdard

Contact Information



Dr. Masood Raza

Assistant Librarian, Jamia Hamdard

E-mail: masoodraza@jamiahamdard.ac.in



9815778812



Jamia Hamard, Hamdard Nagar, New Delhi-110062

[Get directions to Jamia Hamdard](#)



REGISTRATION FORM

Workshop on Digitization, Preservation and Conservation of Archival Collections

October 13 – 17, 2025

Jamia Hamdard, New Delhi – 110062

PARTICIPANT INFORMATION

Title	Prof. <input type="checkbox"/> Dr. <input type="checkbox"/> Mr. <input type="checkbox"/> Ms. <input type="checkbox"/>
Gender	Male <input type="checkbox"/> Female <input type="checkbox"/>
Name	
Designation	
Affiliation	
Mobile	
Telephone	
Email	

Address:

Date: _____

Signature: _____

PAYMENT DETAILS

Beneficiary's Name	Jammu and Kashmir Bank Limited
Bank	Jammu and Kashmir Bank Limited
Branch	Hamdard Nagar, New Delhi 62
Account Number	091 501 0100 000 010
IFSC Code	JAKA0JAMIAH

☐ Indian Delegate – Rs. 2000 (including 18% GST)

PLEASE E-MAIL REGISTRATION FORM TO:

Dr. Masood Raza | E-mail: masoodraza@jamiahamdard.ac.in